

CITY OF HARRISON

COUNCIL MINUTES

16 FEBRUARY 2016

Prior to the meeting, an invocation was read by Pastor Ronnie Wolfe of the First Baptist Church of Harrison.

Council met in regular session with Mayor William Neyer presiding. Members present included: Mrs. Cindy Abrams, Mr. Ray Acra, Mr. Ethan Dole, Mr. Ryan Grubbs, Mr. Mark Louis, Mr. Hank Menninger, and Mr. Randy Shank. Mr. William Deter, Law Director was also in attendance.

The meeting opened at 7:30 pm. with the Pledge of Allegiance.

Mr. Shank made a motion, seconded by Mr. Grubbs to approve the Council meeting minutes for February 2, 2016. Mr. Shank made a motion, seconded by Mr. Grubbs to approve the Executive Session Meeting minutes for February 2, 2016.

Roll Call: All – yea.

Mr. Louis made a motion, seconded by Mr. Grubbs to approve the Purchase Orders Report. **Roll Call: All – yea.**

Mr. Grubbs made a motion, seconded by Mr. Shank to approve a resolution approving an application for tax exemption within a Community Reinvestment Area.

Roll Call: All – yea. (Resolution #6 – 2016).

Mr. Menninger made a motion, seconded by Mr. Acra to approve an amendment to the Harrison Township –City of Harrison Joint Economic Development District Agreement to add the 4056 Delhi Pike LLC property known as the 4056 Delhi Pike LLC property JEDD Amendment and to approve an amendment to the Harrison Township –City of Harrison Joint Economic Development District Agreement to add the Kilby Farms, LLC property known as the Kilby Farms, LLC property JEDD Amendment.

Roll Call: All – yea.

Visitors

Mr. Gary Ellerhorst, Chairman of the Greater Harrison Chamber of Commerce addressed Council regarding the recent loss and future replacement of the Economic Development Director position.

CITY OF HARRISON
COUNCIL MINUTES
2 FEBRUARY 2016

Page 2

Ms Judy Plogstead of Remke Markets addressed Council to present a check to Mayor Neyer in the amount of \$2,853.00 for the Mayor's Fund from their holiday canned food drive held at Remke Markets in Harrison.

Mayor Report

Mayor Neyer had no report.

Law Director Report

Mr. Deters had no report, but asked for an executive session for the purpose of discussing pending litigation matters.

Mr. Shank made a motion, seconded by Mr. Grubbs to enter into an executive session for the purpose of discussing pending litigation matters and a personnel issue.

Roll Call: All – yea.

Council – Committee Reports

Mrs. Abrams:

Civil Defense/Safety Committee: The committee met on February 16 and discussed plans for a POD training event for employees later this year. Mrs. Abrams announced that all active and retired police officers are invited to attend a showing of the documentary "Officer Involved" on May 24 from 7:00 to 10:00 pm.

Economic Development Committee: No report.

Mr. Menninger:

Fire & Emergency Medical Committee: The Fire Committee met on February 2 and discussed the following items: The January Fire Report showed 47 runs in the Division of Fire & Rescue which represents a considerable increase from last year. In the Division of EMS there were 136 runs in comparison to the 129 runs in 2015. ; There was a structural fire on January 4 at 203 Whitewater Drive with an estimated loss of \$24,000, as well as a structural fire on January 20 at 204 Linus with an estimated loss of \$1,000.; The Fire Committee will meet with city representative for a strategic long-term planning session on Saturday, May 5 from 10:30-12:30.

Law Committee: The Law Committee will meet on March 1at 6:00 pm. to continue work on the planning stages of the Master Plan, along with several zoning matters.

TIRC: No report.

CITY OF HARRISON
COUNCIL MINUTES

16 FEBRUARY 2016

Page 3

Mr. Grubbs:

Recreation Commission: The commission met last week and has completed their 2016 calendar. The first event, the annual Easter egg hunt will take place on Saturday, March 26. There will be games from 10:00 – 11:00 with the Egg Hunt beginning at 11:00 am. Boy Scout Troop 408 will have their Pancake Breakfast from 8:00 – 11:00 am for a cost of \$5.00. All events will take place at the Community Center.

Mr. Grubbs reported the Tree Board will meet on February 22 at 7:00 pm.

Utilities Committee: The Utilities Committee will meet on March 1.

Mayor Neyer announced this year's 4th of July Parade and activities will be held on Sunday, July 3. Mayor Neyer also announced the invocation portion of the council meetings will be open to churches in the township, not just those in the city.

Mr. Louis:

Police Committee: The Police Committee met on February 16. The following items were discussed: The committee reviewed the Monthly Traffic Crash Analysis Report for the month of January which showed a total of 33 auto accidents, 27 on public roadways and 6 on private property. ; Lt. Wilson, DARE Officer Willig, and SRO Officer Coyle attended a 12 hour FBI Active Shooter Response Training Course at Scarlet Oaks. ; The Citizen Observer Tip 411 program is getting close to going on-line. Further information will be made available at that time. ; The entire police station will be converted to LED lighting by State of the Art Electric at a cost of \$5139.00. Duke Energy will cover the entire cost of the conversion through their grant program. ; Chief Lindsey participated in a press conference concerning 15 gun/violence cases in Hamilton County. This resulted from an Anti-Violence Initiative in which the Harrison Police Department was an integral part. ; The next meeting of the Police Committee will be held on March 15.

Chief Lindsey presented the first "Wanted in the Act for Doing Good" award to John Calibreeze. John is a coach and mentor for many of the youth in the community through his involvement in Harrison Youth Football and Life Spring Church. The award is sponsored by Monk's Kitchen.

Mr. Dole:

Information Technology Committee

**CITY OF HARRISON
COUNCIL MINUTES
16 FEBRUARY 2016**

Page 4

Mr. Dole will distribute a list of the ongoing projects to the committee members for their review. A brief meeting will be held on March 1 at 5:15 pm to review the project list.

Personnel Committee: The committee has acquired electronic copies of the current employee handbook from 1995. They will begin reviewing the handbook for items that need to be added, updated or removed. The next meeting will be held on March 1 at 5:30 pm.

Solid Waste & Environmental Committee: The Hamilton County Residential Recycling Incentive program applications for the 3rd and 4th quarters of 2015 have been submitted. The next meeting will be held on March 1 at 6:00 pm.

ICRC: No report.

Mayor Neyer announced the new website will contain all updated information. The next website should be rolled within the next week.

Mr. Acra:

Planning Commission: The property for CVS was approved for the northwest corner of West Road and Harrison Avenue. Construction will begin next summer.; The developer of Miami Trace on Dry Fork Road will construct 59 new single story units. This is a reduction from the original 88 planned. ; A request was made to the Board of Zoning Appeals on property on New Haven Road. The applicant is seeking to build an elderly retirement facility on property currently zoned R3. The current zoning allows only a 2 ½ story facility, while the applicant desires a three story facility. The Building Department suggested the applicant apply for a PUD.

Mayor Neyer explained the applicant will possibly withdraw their request from the BZA and submit a PUD request. In this case, final approval would come from the Planning Commission and Council after two separate public hearings.

Storm water Committee: No report.

Building & Lands Committee: No report.

CITY OF HARRISON
COUNCIL MINUTES
16 FEBRUARY 2016
Page 5

Mr. Shank:

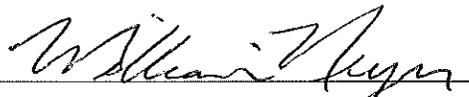
Streets/Bike Path Committee: The Streets Committee will meet on March 1 at 6:00 pm.

Budget & Finance Committee: The Finance Committee will meet on March 15 at 5:15 pm. The Finance Committee met on February 16. The city has retained Clark, Shaefer & Hackett CPAs to prepare the city's 2015 GAP report. The recreation tax fund totals \$42,100 for 2015.

OKI: No report.

Mr. Shank announced that city residents can contact RITA for assistance with their city tax at 1-800-860-7482. Select option #1 and then Press 5. The City of Harrison will offer tax assistance for Harrison Income tax filings only between the hours of 10:00 am and 4:00 pm on March 15, March 22, March 29, April 5, and April. Assistance will be on a first come-first serve basis. You can contact the Harrison Income Tax Department by calling 513 367-3595 or on-line at incometax@harrisonohio.gov. Mr. Shank also explained that since joining RITA in 2011, the city of Harrison has saved over \$576,000.

There being no further business, council entered into executive session.



William Neyer, Mayor

ATTEST:


Carol Wiwi, Clerk